



# Tehama County Board of Education

## Agenda Item Request

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

I am requesting the following item be placed on the Tehama County Board of Education agenda for the meeting on \_\_\_\_\_.

### Agenda Item:

The text on the agenda should read:

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### This item is for:

- \_\_\_\_\_ Review
- \_\_\_\_\_ Action/Adoption
- \_\_\_\_\_ Acceptance
- \_\_\_\_\_ Other ~ Please specify \_\_\_\_\_

### Backup Materials:

- \_\_\_\_\_ I will provide backup materials to be distributed with the Board packet.
- \_\_\_\_\_ I will distribute backup materials at the Board meeting.
- \_\_\_\_\_ There are no backup materials.

I agree to have all information to the Superintendent's Office by noon on the Wednesday preceding the date for the Board meeting.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date